

1. The meeting was called to order at 6:30 pm.
2. The Pledge of Allegiance was led by Mayor Moser.
3. Roll Call: Roger Ashmore, Trevor Black, Judith Davis, and Mayor Moser were present. Legal Counsel was excused. April Ruesch was present. Jack Davis was present. Chief Louie Ford was present. Town Clerk, Nathan Bronemann, took minutes.
4. Declarations of conflict of interests.  
None stated.
5. Public Comments

Gloria Charles asked about the new structure going up on the corner of Rome and Cartland. She was concerned about the setbacks.

Mayor Moser said it had already been investigated and that is met current codes.

Motion made by Roger Ashmore to close public comment. Trevor Black seconded the motion. Vote: Roger Ashmore-yes, Trevor Black-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 4/0.

6. Public hearing to receive input with respect to the issuance of Sales Tax Revenue Bonds and any potential impact to the private sector from the construction of the road improvement project.

Charlie Greco asked for an explanation of the hearing.

Mayor Moser said that sales tax revenue would be pledged to ensure the payment of the bonds that would be issued.

Margaret Ososki asked for the amount of the bonds.

Mayor Moser said the project was \$1.997 million with around \$600,000 in grant.

Gloria Charles asked how it would be paid back.

Mayor Moser said a percentage of the sales tax would be pledged to make the payments on the bond.

Mayor Moser asked if anyone had any concerns on the impact to the private sector from the construction of the road improvement project.

No one present had any concerns.

Motion made by Roger Ashmore to close the public hearing. Trevor Black seconded the motion. Vote: Roger Ashmore-yes, Trevor Black-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 4/0.

7. Discussion and action on the issuance of Sales Tax Revenue Bonds

Motion made by Roger Ashmore to proceed with the issuance of the Sales Tax Revenue Bonds. Judith Davis seconded the motion. Vote: Roger Ashmore-yes, Trevor Black-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 4/0.

8. Discussion and action on participation in the “Days of ‘47”

He said a “Days of ‘47” event had been planned in Washington County 22<sup>nd</sup> and 23<sup>rd</sup> of July, 2016. He said the Osmond family was asking all municipalities in the county to pay for the event. He said Apple Valley had been asked to donate \$500. He said he felt it would not benefit the Town. He added that the proceeds would be donated to a charity helping the hearing impaired children.

Motion made by Trevor Black to decline the invitation to donate. Roger Ashmore seconded the motion. Vote: Roger Ashmore-yes, Trevor Black-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 4/0.

9. Discussion and possible action on options for accepting credit card payments

Nathan Bronemann explained the fees and benefits involved with using Xpress Bill Pay vs. State Bank of Southern Utah.

Motion made by Roger Ashmore to approve setting up Xpress Bill Pay adding a \$1 surcharge per transaction. Judith Davis seconded the motion. Vote: Roger Ashmore-yes, Trevor Black-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 4/0.

10. Discussion and action on setting the 2016 public body meeting schedules

The Mayor read through the proposed meeting schedules for the Town Council, Planning Commission, Big Plains Water and Sewer SSD Board, and the Events Committee. The Town Council is scheduled to meet the first and third Thursday of every month at 6:00 pm. The Planning Commission is scheduled to meet the second and fourth Thursday of every month at 6:00 pm. The Big Plains Water and Sewer SSD Board is scheduled to meet the first and third Wednesday of every month at 6:00 pm. The Events Committee was scheduled to meet the second Tuesday of every month at 7:00 pm.

Motion made by Trevor Black to accept the meeting schedules as proposed. Judith Davis seconded the motion. Vote: Roger Ashmore-abstain, Trevor Black-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 3/0 with one abstention.

11. Reports from Town Council members on assignments

Dale Kingsley reported from the Washington County Mosquito Abatement Board meeting. He said they were looking at changing some of their equipment over to drones. He said there was no West Nile Virus reported in Washington County this year.

12. Report and recommendation from the Planning Commission

a. Recommendation on Simple Subdivision of AV-1365-C-1

Jack Davis reported that the board had reviewed the subdivision paperwork and had voted to recommend approval.

Motion made by Mayor Moser to schedule a public hearing for the simple subdivision on December 17<sup>th</sup>, 2015 at 6:30 pm. Trevor Black seconded the motion. Vote: Roger Ashmore-yes, Trevor Black-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 4/0.

13. Report and recommendation from the Big Plains Water and Sewer SSD

Mayor Moser said the Hwy. 59 well was ready to be brought online and they were looking at the cost of connecting it to the main. He said the Jessop well was online. He said the tanks were scheduled to be cleaned next week.

14. Report from the Fire Department

Chief Ford said Apple Valley had responded to a head on collision at mile post 5 on Hwy. 59 along with Hurricane and Hildale. He said nine people were transported to the hospital. He added that burn season would be extended until the end of December with a burn permit.

15. Report and recommendation from the Community Events Committee

Marie McGowan said the volunteer dinner would take place on Dec. 19<sup>th</sup>, and decorating, food, and entertainment had been scheduled.

16. Report and recommendation from the Code Enforcement Officer

See attached.

17. Report and recommendation from Emergency Management

See attached.

18. Report and recommendation from the Public Works Department

Mayor Moser said the motor grader was going to be repaired soon. He said the Gateway Project should start in about one month.

19. Consent Calendar – Income and Expenses – Town Treasurer

Motion made by Judith Davis to approve the consent calendar. Roger Ashmore seconded the motion. Vote: Roger Ashmore-yes, Trevor Black-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 4/0.

The council reviewed the current budget.

20. Consider approval of minutes:

a. November 5, 2015 Regular Meeting Minutes

Motion made by Roger Ashmore to approve the November 5, 2015 regular meeting minutes. Trevor Black seconded the motion. Vote: Roger Ashmore-yes, Trevor Black-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 4/0.

b. November 10, 2015 Special Meeting Minutes

Motion made by Judith Davis to approve the November 10, 2015 special meeting minutes. Trevor Black seconded the motion. Vote: Roger Ashmore-abstain, Trevor Black-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 4/0.

21. Announcements

No announcements.

22. Request for a closed session

Not requested.

23. Adjournment

Motion made by Trevor Black to adjourn the meeting. Judith Davis seconded the motion. Vote: Roger Ashmore-yes, Trevor Black-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 4/0.

Meeting adjourned at 7:16 PM.

Date approved: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Nathan Bronemann

\_\_\_\_\_  
Richard Moser

**CODE ENFORCER'S REPORT TO TOWN COUNCIL December 3, 2015**

Since October 15, 2015:

Weeds are still a big problem and burn season is now over until March.

I received an email about a dog at large and a phone call about another one.

I received a complaint about a barking dog that I also heard and contacted the owner. I haven't heard it since. I'm investigating a number of complaints I've received, many of them false, and have sent out questionnaires to determine those that may be in violation.

People need to contact the town office before putting up any buildings, fences or animal runs to make sure they are in compliance with all ordinances.

I've sent out a final notice for a building permit violation. I investigated another possible building code violation.

Our annual animal vaccination clinic will be here on January 9th from 1pm-3pm. Dog licenses are due Jan. 1st and a late fee may be charged after February 15th.

If anyone has a complaint regarding a town ordinance violation please come into the town office and fill out a complaint form.

Thank you,  
April Ruesch

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**EMERGENCY MANAGEMENT REPORT December 3, 2015**

I completed the 3rd quarterly for the EMPG grant.

I attended WC-CCC and LEPC on Nov. 12th. Chief Kevin Barlow gave a report on the recent flood disaster in Hildale. We also had training by the WC-Bomb Squad.

We may still need to do a FEMA approved training here before the end of the year to be eligible EMPG grant. I've been told I can do something simple, like a class on sandbagging or possibly use the real life event in Hildale, since we participated. The challenge is the report I have to submit with my 4th quarterly report. I'm planning to do training on sandbagging next Thursday at 7pm, during fire training. Everyone is invited.

The county is ready for applications for the training in Maryland next September. They told us attendees should take the ICS classes prior to the training so they know what's going on, but it is not require. They do recommend the fire dept. personnel take the ICS courses in order to be eligible for AFG grant which can be a lot of money. We need to get our applications in ASAP, like now or we are going to miss out. I've submitted my application, but hope at least 1 or 2 other will take advantage of this opportunity.

I plan to attend the SW CCC and SWRRT in Cedar City on Dec. 8th.

I've already registered and made my hotel reservation for the Emergency Management Conference in Salt Lake, January 13th & 14th and have found a ride.

(IMPORTANT Reminder all town officials, workers and firemen are required to take NIMS courses, at least the ICS100 & 700). It is also recommended that town officials take ICS-G402. Firemen especially should complete more ICS courses online and when they become available. We need your cooperation. The more people trained, the better prepared we will be. Outside help will not always be available and able to get to us. (If you need assistance let me know. THIS will need to be done to continue getting the grant.)

Thank you,  
April Ruesch